



SAIBT ACADEMIC STANDING POLICY

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SECTION A - INTRODUCTION

A.1 Purpose

Academic standing indicates a student's current progress toward completion of their program. SAIBT has defined 5 levels of academic standing for students undertaking an academic program. Each category has an impact on a student's progression in a program. This policy describes what each level of academic standing means.

A.2 Scope

This policy applies to all current students of the South Australian Institute of Business and Technology (SAIBT).

A.3 Definitions

Word/Term	Definition
Academic integrity	Honesty and respect in learning and research
Academic standing	Academic Standing describes a student status within the context of his or her progression through academic Programs
Intervention strategy	Prescribed academic program support for students.
Program	The container for a group of Modules that are to be completed in order to be eligible for an Award. The structure of a Program is defined in the Study Plan
Trimester	A study period format. Generally there are three trimesters in a study year
Unsatisfactory academic progress	A student who has failed 50% or more of their enrolment in a given study period for a third time
Unsatisfactory Academic Standing	A student with probation academic standing who fails 50% or more of the trimester enrolment, or is given Academic Integrity 4 (AI4)

A.4 Acronyms

Abbreviation	Phrase or Word
ITR	Intention to Report
SAIBT	South Australian Institute of Business and Technology

SECTION B - POLICY STATEMENT

B.1 Principles

SAIBT will monitor, record and assess the academic standing of each student at the end of every trimester for the program and courses in which the student is currently enrolled.

SAIBT is committed to the implementation of an intervention strategy for any student who has a probation or contract academic standing by offering effective support mechanisms.

B.2 Policy

1 Introduction

- 1.1 This policy should be read in conjunction with the **Academic Integrity Policy**.
- 1.2 In all cases a student's standing at the end of the current trimester is determined using their standing at the end of the previous trimester, together with their academic achievement for the current semester.
- 1.3 Students with a standing of less than good who change their program will have their standing re-set to good.

2 Levels of Academic Standing

2.1 Good

- 2.1.1 A student at the start of their program or one who is making good progress. SAIBT has no concerns.

2.2 Warning

- 2.2.1 A student with good academic standing who fails 50% or more of the trimester enrolment.
- 2.2.2 Students will be issued with a warning letter and offered counselling.

2.3 Probation

- 2.3.1 A student with a warning academic standing who fails 50% or more of the trimester enrolment.
- 2.3.2 Students will be issued with a probation letter and will participate in an intervention strategy.

2.4 Contract

- 2.4.1 A student with probation academic standing who fails 50% or more of the trimester enrolment.
- 2.4.2 Students will be issued with a probation letter and will participate in an intervention strategy.

2.5 Unsatisfactory

- 2.4.1** A student with contract academic standing fails 50% or more of the trimester enrolment or is given Academic Integrity 4 (AI4).

3 Students with Unsatisfactory Academic Standing

3.1 International

- 3.1.1** Students with Unsatisfactory Academic Standing due to failing 50% or more of the trimester enrolment will be issued with an Intention to Report (ITR) for failing to make satisfactory academic progress.
- 3.1.2** Students with Unsatisfactory Academic Standing due to Academic Integrity 4 (AI4) will be issued with an Intention to Report (ITR) for disciplinary reasons.

3.2 Domestic

- 3.2.1** Students with Unsatisfactory Academic Standing due to failing 50% or more of the trimester enrolment, will be issued with a preclusion notice for failing to make satisfactory academic progress.
- 3.2.2** Students with Unsatisfactory Academic Standing due to Academic Integrity 4 (AI4) will be issued with preclusion notice for disciplinary reasons.

4 Appeals

- 4.1** Students who wish to lodge an appeal may do so in accordance with the **Student Grievances and Appeals Policy and Procedure**.

5 Re-admission

- 5.1** A student who has been precluded from a program may apply for re-admission. Students wanting to re-apply may do so in accordance with the **Admissions Policy**.

SECTION C - GOVERNANCE

C.1 Responsibility

Identification	SAIBT Academic Standing Policy
Policy Owner	Academic Director, SAIBT
Approving Authority	SAIBT Academic Board
Initial Issue date	May 2016
Directory Location	Academic Directorate, SAIBT, policies

C.2 Version Control

Version Number	Summary of Changes	Approved by	Date of Effect	Review Date	Privilege Level
v1.0	Initial policy – this policy supersedes the SAIBT Student Progress and Intervention Policy v2.4	SAIBT Academic Board	5/2016	5/2019	Public
v1.1	Add definition of Intervention Strategy Remove academic standing in relation to modules Add an additional academic standing category 'contract'	SAIBT Academic Board	7/2016	5/2019	Public

C.3 Legislative and Organisational Context

Name
Higher Education Standards
The National Code of Practice 2007

SECTION D - PROCEDURE

D.1 Related Procedures

Academic Standing Procedure currently being documented

Student Grievances and Appeals Procedure

D.2 Related Policies

Academic Integrity Policy

Admissions Policy

Student Grievances and Appeals Policy