



SAIBT Stage 2 Appeal Form

Refer to the **Student Grievances and Appeals Policy, Procedure and flow chart**, available from the SAIBT website at: <https://www.saibt.sa.edu.au/policies>

Student Name			
Student ID		Date appeal submitted	/ /

Appeal is for trimester	
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What are you Appealing? (please tick)	Related Policy (www.saibt.sa.edu.au/policies)
<input type="checkbox"/> Exam Breach	<i>Assessment and Moderation Policy</i>
<input type="checkbox"/> Re-mark of assessment or exam	
<input type="checkbox"/> Academic Integrity	<i>Academic Integrity Policy</i>
<input type="checkbox"/> Academic Standing (level):	<i>Academic Standing Policy</i>
<input type="checkbox"/> Load reduction	<i>Student Load Monitoring Policy</i>
<input type="checkbox"/> Leave of Absence	<i>Deferral, Leave of Absence, Withdrawal, Suspension and Cancellation Policy</i>
<input type="checkbox"/> Withdrawal	
<input type="checkbox"/> Transfer / Release	<i>Transfer of Provider Policy</i>
<input type="checkbox"/> Misconduct	<i>Student Code of Conduct</i>
<input type="checkbox"/> Refund / Financial	<i>Fee Refund Policy</i>
<input type="checkbox"/> Other (please specify):	

Attach to this form:

- Written explanation (letter) in your own words describing your appeal or grievance.
- Provide any information you feel may be helpful, including names and dates.
- Include copies of any material / supporting documents that may support your appeal (tick below)

Please provide evidence (examples below, please tick all relevant)	
	<input type="checkbox"/> Medical Certificate
	<input type="checkbox"/> Offer from New Provider (transfer only)
	<input type="checkbox"/> Other

Declaration (tick)	Student signature	Date
<input type="checkbox"/> I have read the policy related to my appeal		

Submit the completed form to the Student Services office in person, or via email: SAIBT-SSC2@unisa.edu.au